



**TAF/NCHS 2018
FINAL GRANT REPORT**

Deadline for report: August 1, 2019

SUBMISSION REQUIREMENTS:

Per contractual Agreement, the Final Grant Report is due to the Tippecanoe Arts Federation office **no later than August 1, 2019**. **Copies of all invoices and proof of payment for expenses incurred with grant funds must be submitted with the Final Grant Report as well as copies of 2 press and/or marketing materials.**

The Final Grant Report must be typed and submitted as a single PDF electronically to tetial@tippecanoearts.org.

In no event shall payments be made for work done or services performed either before the Start Date (October 10, 2018) or after the Expiration Date (July 1, 2019) The Grantee may request in writing that the Expiration Date of this Agreement be extended; such request *may* be approved in writing by a duly authorized representative of Tippecanoe Arts Federation. If the Expiration Date is extended, all other provisions of the signed Agreement shall remain in full force and effect.

Organization Information:

Organization Name:

Project Coordinator:

Title:

Phone:

Email:

Mailing Address _____
Street City Zip

Grant Request Information

Grant amount requested \$ _____ Grant amount awarded \$ _____

Outcomes:

During the grant cycle, how many benefited from your project?

Characteristic	Persons served	Artists Served	Board of Directors	Volunteers	Staff
Race/Ethnicity					
American Indiana/Alaskan					
Asian					
Black/African American					
Hispanic/Latino					
White					
Native Hawaiian/Pac Islander					
TOTAL					
Age					
Total Children (under 18)					
Total Seniors (65 and older)					
Disability					
Total persons with Disabilities					

Project Overview. Describe the scope of the project and the overall impact that it has had on your organization and community.

Actual Project Budget Form

Revenue

Source of Funding	Total
NCHS Award	
Total	

Expenses

Item	Total amount	Total funded by NCHS Grant
Total		

Checklist:

- Completion of the Final Grant Report document
- Copy of media releases and photographs
- Copies of all invoices and proof of payment for expenses incurred with grant funds
- Documentation of site visit