



**TAF/NCHS 2016  
FINAL GRANT REPORT**  
Deadline for report: August 1, 2017

**SUBMISSION REQUIREMENTS:**

Per contractual Agreement, the Final Grant Report is due to the Tippecanoe Arts Federation office **no later than August 1, 2017. Copies of all invoices and proof of payment for expenses incurred with grant funds must be submitted with the Final Grant Report as well as copies of 2 press and/or marketing materials.** In no event shall payments be made for work done or services performed either before the Start Date (October 19, 2016) or after the Expiration Date (July 1, 2017) The Grantee may request in writing that the Expiration Date of this Agreement be extended; such request may be approved in writing by a duly authorized representative of Tippecanoe Arts Federation. If the Expiration Date is extended, all other provisions of the signed Agreement shall remain in full force and effect.

**Organization Information:**

Organization Name \_\_\_\_\_

Project Coordinator \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street City Zip

**Grant Request Information**

Grant amount requested \$ \_\_\_\_\_ Grant amount awarded \$ \_\_\_\_\_

**Outcomes:**

During the grant cycle, how many benefited from your project?

Characteristic	Persons served	Artists Served	Board of Directors	Volunteers	Staff
<b>Race/Ethnicity</b>					
American Indiana/Alaskan					
Asian					
Black/African American					
Hispanic/Latino					
White					
Native Hawaiian/Pac Islander					
<b>TOTAL</b>					
<b>Age</b>					
Total Children (under 18)					
Total Seniors (65 and older)					
Disability					
Total persons with Disabilities					

**Project Overview.** Be sure to include information on how this grant increased your organization's capacity to expand its services to a broader audience.

**Outcomes:** How did this project meet the goals and objectives of the Community Cultural Plan <http://bit.ly/1jYKiCZ> ? Describe your evaluation process.

**Actual Project Budget Form**

**Revenue**

<b>Source of Funding</b>	<b>Total</b>
NCHS Award	
Foundations	
Corporations	
Government grants & contracts	
Fundraising events & products	
In-kind support	
Other income (specify)	
<b>Total</b>	

**Expenses**

<b>Item</b>	<b>Total amount</b>	<b>Total funded by NCHS Grant</b>
<b>Total</b>		

- Completion of the Final Grant Report document**
- Press and marketing materials (2 hard copies) and e-copy**
- Copies of all invoices and proof of payment for expenses incurred with grant funds.**
- Documentation of site visit**