

**Tippecanoe Arts Federation  
Transition Team  
Monday, February 16, 2009  
3:30 p.m.  
Wells Building, Lafayette**

- I. Call to Order: Transition Team Members present included Jim Bodenmiller; Sonja Margerum; Sandy Pearlman, Community Volunteer; Barry Rubin, TAF; Chandler Poole, West Lafayette Development Corporation; Chris Brown, Chris Brown Construction; Susan Williams, LSO/TAF; Todd Wetzel, Purdue Convocations; Andrew Antonio, Ivy Tech; and Tetia Lee, TAF.
- II. Minutes: Jim Bodenmiller called the meeting to order at 3:30 p.m. A brief conversation regarding adding the language from the letter sent to Bootsma from NCHS to the minutes took place. After discussion, the minutes were approved with corrections.
- III. Needs Assessment Proposal
  - A. Discussion: *The issue of confusion in the connection between the proposal submitted to NCHS and the presentation given by Bootsma was addressed. There were several concerns regarding the consistency of the proposal and the understanding of the sequence of strategies outlined in the Cultural Plan.*
  - B. Submission of revised proposal: *It was decided that in order to move the process forward, that TAF would draft a letter specifying what is included and what is not included in the Cultural Plan. In addition, a group will schedule a meeting with Bootsma to discuss the criteria for what should be included in the proposal to NCHS. The following individuals will meet with Bootsma: Todd Wetzel, Chris Brown, Barry Rubin, Sandy Pearlman, and Tetia Lee. Rab Mukerjea will also be asked to join the group meeting with Bootsma.*
- IV. TAF's Role: Discussion about the responsibilities of TAF to lead the implementation phase took place. Rubin expressed that TAF should bear the responsibility of being fiscal agent for funds generated for the master plan/feasibility study.
- V. Communications
  - A. *Promotion of Cultural Plan: Lee reported that Tim Brouk of the Journal and Courier would be putting together a feature article about the progress of the Cultural Plan. The article is scheduled to be written in March.*
  - B. *Contact Updates: Bodenmiller reported that he had contacted Phil Fiorini about assisting in the writing of the press releases concerning the Cultural Plan implementation.*
- VI. Next Meeting: The next meeting was scheduled for Monday, March 9 at 3:30 p.m. at the Wells Building.

VII. Adjournment: 5:00 p.m.